

1. Introduction:

The Ramakrishna Mission Sevashram, Lucknow, was started in a small way in 1914, for humanitarian work by a band of young people inspired by the lofty teachings of Swami Vivekananda, the great patriot saint of modern India. By 1925, its activities of social and religious services increased considerably and the Ramakrishna Mission Sevashram was formally affiliated to the world famous Ramakrishna Mission, a religious and philanthropic organisation founded by Swami Vivekananda, in 1897 at Belur Math, District Howrah, West Bengal. The Ramakrishna Mission Sevashram (hereinafter called Sevashram), so far functioning at Aminabad, was shifted to its present site at Vivekananda Puram in January 1967. The massive and extensive Vivekananda Polyclinic building designed for setting up a medical centre of a new type, offering wide range of ultra modern diagnostic facilities and up-to-date medical therapeutic technology at affordable cost following the ideals of Swami Vivekananda, was formally dedicated for public service on 18th February, 1970. From June 1970, twelve well equipped outpatient departments started functioning.

2. Vivekananda Polyclinic and Institute of Medical Sciences:

2.01 The activities of the Vivekananda Polyclinic and Institute of Medical Sciences (hereinafter called the Polyclinic) centre round the teachings of Sri Ramakrishna, 'service to Jiva is service to Shiva', i.e. spiritually dedicated service of humanity with utmost reverence is worship of God. Since its humble beginning, the Polyclinic has now grown into a renowned 350 bed multi-specialty hospital, standing prominent, in the heart of the City of Lucknow. It has been providing extensive modern diagnostic facilities with spiral C.T.Scan, 2D Colour Doppler, Multi-probe Ultrasound, Cardiac, Catheterisation, 1000 MA X-Ray, TMT, ECG, EEG, LFT, PFT, Endoscopy etc. as well as fully equipped Pathological Laboratory with Auto Analysers attached with a Blood Bank having Component Separation Unit. The Polyclinic has given a new lead in placing emphasis on domiciliary treatment in the Outpatient Department suited to our economy and increasing population. The Outpatient Departments (OPD) including Physiotherapy, Dentistry, Ear-Nose-Throat, Ophthalmology, Endocrinology, Cardiology, Neurology, Chest and Tubercular infections, Skin and other specialties, remain open for eight hours on all working days excluding declared holidays. The remaining hours of the day are covered by an Emergency Service all round 24 hours. Besides the routine procedure, the OPD runs several Specialised Clinics on particular days of the week for the patients suffering from various ailments such as : Diabetes, Hypertension, Allergy, Asthma, Thyroid, Rheumatism, Anemia, Blood Disorders or Cancer and Neuro OPD. Besides, the Allopathic wing is augmented by seven alternative Therapies viz. Homeopathy, Ayurvedic, Naturopathy, Yoga,

Acupressure, Reiki and Pranic Healing. The patients are free to choose any system of therapy to suit their requirements.

2.02 The Indoor Department started in 1972-73 with provision for 100 beds only, was gradually expanded to the present strength of 350 beds flanked by in house multispeciality diagnostic wings. There are separate wards for Medical, Paediatrics, Maternity and Gynaecology, Surgical, Orthopaedic, Neurosurgery, Nephrology and Ophthalmic patients. Critically ill cases are tackled in fully equipped ICU, CCU, NICU, PICU, and Emergency Special Care Wards. The Biomedical Waste Management System of the hospital has already earned recognition from the W.H.O.

2.03 The Polyclinic has a series of 7 Ultra-modern operation theatres all of which function simultaneously covering a large variety of surgeries viz. Joint Replacements, Neurosurgery, Plastic Surgery, Laparoscopic Surgery, Uro Surgery, Phaco Emulsification and ENT operations. Besides, there is a Lithotripsy Unit and a set of 9 Dialysis Units, Oncology Unit, and Day Care Center.

2.04 In order to reach the poor and the handicapped, the Polyclinic has a fleet of Mobile Medical Units which provide free treatment to the rural patients covering 150 villages of Lucknow, Sitapur and Barabanki Districts. The Village Health Programme (VHP) has recently been augmented by diagnostic facilities and telemedicine links. The Polyclinic serves as the referral hospital for the village patients who are provided free indoor facilities including cataract operations. The hospital premises house a Raina Basera to accommodate the attendants of the outstation patients.

2.05 The hospital generated waste is treated within the hospital premises in accordance with the guidelines of W.H.O. The hospital has arrangement for chemical, disinfection, autoclaving and microwaving for different types of waste.

2.06 With a view to updating the quality of medicare services, the Polyclinic has recently started DMLT and DMRT paramedical courses for Lab. Technicians in Pathology and Radio Diagnosis as well as Post Graduate DNB Course in the fields of Medicine, Surgery, Paediatrics, Anesthesiology, Gynaecology and Obstetrics, Radiology, Ophthalmology, Neurosurgery, Orthopaedics Pathology, Plastic Surgery, and Family Medicine.

3. Vivekananda College of Nursing:

3.01 The Vivekananda College of Nursing, Lucknow takes pride for being the first of its kind to offer B.Sc. Nursing, a professional Degree Programme, for girls, in Private Sector of U.P. starting from August 2005. Incidentally, it is also the first Nursing College of Lucknow.

3.02 Location - The College is located in the heart of the historical city of Lucknow, the capital of Uttar Pradesh, which stands on the bank of River Gomti,

as a town with all her past glory and grandeur, her tradition and culture and also with her architectural beauty and performing arts. It was the dream land of our former Nawabs setting up glorious tradition of peaceful co-existence of different faiths and communities. The City is well connected with the rest of the country by rail, road and air.

3.03 Campus - The College campus is situated by the side of the Flyover, connecting Mahanagar to the University of Lucknow and the famous Hanuman Temple. It provides a serene environment for learning and assimilation. It has all the basic amenities and facilities and is easily approachable from all corners of the City by road and readily available public transport. The Lucknow junction railway station is just 8 Kilometers away from the College campus.

3.04 College profile - The College is planned for doing pioneering work, in the field of Nursing Education and for imparting professional expertise, to the young aspirants who will be groomed to dedicate themselves to the service of humanity. The collegiate programme is being initiated and organised by Lucknow branch of the world famous Ramakrishna Math and Ramakrishna Mission, P.O. Belur Math, District Howrah, West Bengal.

3.05 The College has already been recognised by the Indian Nursing Council (INC), the apex Nursing body of the country, as well as duly approved by the U.P. Nurses and Midwives Council. The College is affiliated to **Chhatrapati Shahuji Maharaj Medical University, Lucknow** (hereinafter referred as "CSMMU").

4. Philosophy of the College:

4.01 The College philosophy is consistent with the noble ethos of the Ramakrishna Math and Ramakrishna Mission, P.O. Belur Math, District Howrah, West Bengal and Indian Nursing Council, New Delhi. Keeping in view the importance of National Integration, the College believes in training professional nurses from all States of India and even abroad to meet the challenges of the modern health care delivery system, in conformity with the discipline of nursing profession. Nursing is a life long service to the people and therefore, the Vivekananda College of Nursing, Lucknow, focuses on preparing students for maximum professional effectiveness throughout their career, through relevant educational processes, facilitating continued personnel and professional growth to meet the needs of the society.

4.02 The Basic Principle guiding the College of Nursing is the noble Ideal of Service with a spirit of renunciation, sacrificing one's own self interest for a greater cause - which the Ramakrishna Mission endeavours to give effect through its multifarious activities.

4.03 The motto as given by Swami Vivekananda is "Service to Man is Service to God", thus forming the Basic Philosophy behind caring for patients with a spirit

of devotion and commitment, regardless of caste, creed or religion and therefore the college shall endeavour to train the students to acquire knowledge, develop skills and positive attitude, as also enable them to carry out their duties and responsibilities as a competent professional nurse with the above mentioned ideals.

5. Objectives:

5.01 In pursuance of the said philosophy, the aims and objectives of the College are to empower young women that predominantly opt for nursing as a career as well as provide opportunities for the students to acquire and develop:

(1) A sound theoretical and practical knowledge of Nursing care at basic as well as advanced level, contributing to the promotion, preventive and restorative aspects of health.

(2) The ability to think and act independently with full responsibilities as a qualified Nurse and as a spiritual human being.

(3) The confidence for taking up leadership position to assume responsibilities in nursing and to do pioneering work while taking care of one's own responsibility and professional growth too.

(4) The skill to maintain a centre of excellence for the pursuit of higher studies in nursing and act as a base shelter for the contemporary and future needs of new developments.

(5) The capacity of keeping calm, serene and smiling and never to loose temper, even on provocation.

(6) The habit of strict punctuality in all activities and obligations.

6. Infrastructure Facilities:

6.01 Classroom and Conference Hall - All classrooms and lecture hall are spacious, equipped with modern teaching aids and provided with comfortable and conducive environment for learning.

6.02 Library and Computer Lab - The present Nursing Library is a branch of the main Vivekananda Polyclinic Medical Library. The collection of books in the main library includes medical, nursing and other books and journals which span over 50,000 volumes. The main library subscribes to numerous national as well as international journals and periodicals.

6.03 Reading Room - The Nursing Library has a well equipped reading room, which provides up-to-date reference books, journals, newspapers and magazines.

6.04 Audio Visual Lab - The College possesses a good number of audio-visual aids. A good collection of video tapes, C.D. and audio cassettes on different subjects are available for the students' education. In addition, the college students shall also have access to the Computer Lab and latest software.

6.05 Other Laboratories - Under the valuable guidance of the faculty, nursing students shall be allowed to work in the modern and fully equipped labs:

6.06 Hostel Facilities - Hostel facility is available and compulsory for the students. Each student is provided in residing room with a bed, a locker, a table and a chair. Students admitted in the hostel will be immunised against Hepatitis A, Hepatitis B and Typhoid on payment. Students are to strictly follow hostel rules. Ragging is strictly prohibited in the hostel. If any such case comes to the notice of the Prescribed Authority, the Authority has full power to suspend the miscreant from the college. Students are advised not to keep heavy cash, gold Jewellery and costly electronic items in their rooms. Authority will not be responsible for any loss.

6.07 Medical Facility - Medical facilities are available in the Vivekananda Polyclinic.

6.08 Transport - College transport for institutional needs is provided from the general pool of transport of the Vivekananda Polyclinic. Buses and cars are allotted wherever needed by the College for curricular activities.

6.09 Extra Curricular Activities - There is a magnificent shrine hall attached to the College, where the students pray every morning and evening. Though each student has freedom to follow her own faith, attendance at prayer is compulsory for the student's healthy development. Cultural and spiritual activities of the Ramakrishna Mission Sevashram and Ramakrishna Math, Lucknow are arranged throughout the year for the public and students. Indoor and outdoor games are also provided. Educational tours and picnics are arranged for the students.

7. Eligibility Criteria for Admission to B.Sc. Nursing Programme:

7.01 The minimum age shall be 17 years completed on or before 31st December of the year of admission.

7.02 The minimum education requirement shall be higher Secondary (10+2)/ Pre-University, with Science (Physics, Chemistry, Biology) obtaining 45% or more marks in the aggregate of the subjects.

7.03 Only unmarried, female candidates are eligible for the B.Sc. Nursing Course. The selection of the candidates will be made by a Selection Committee of the Nursing College, as per norms.

7.04 The total number of seats is 50 per year.

7.05 The selection of candidates will be based on merit in the selection test.

7.06 The written selection test of 100 marks will be of three hours duration and shall contain objective type questions. The test will be based on Higher Secondary School Certificate Curriculum of Physics, Chemistry, Biology, General Knowledge and English. A follow-up interview on personal assessment (oral test of 50 marks) will also be held for short listed successful candidates of the

written test. The selected candidates, after the interview, will be subjected to medical examination and only medically fit candidates will be eligible for admission.

7.07 Candidates who have appeared in 12th class examination under 10+2 system or an equivalent examination in March / April of the current year and whose results are likely to be declared before 1st July are also eligible to apply for B.Sc. Nursing Course. But such candidates must furnish proof of passing the qualifying exam with requisite percentage of marks and subjects within 5 (five) days from the date of declaration of results failing which their performance at the entrance examination may not be considered.

8(A) Reservation of seats

15% and 7.5% of the seats are reserved for the candidates belonging to the scheduled caste and scheduled tribe communities respectively. If the requisite number of suitable candidates are not available to fill up the seats reserved for scheduled caste the same will be filled by the candidates belonging to the scheduled tribes and vice versa. In case suitable candidates are not available from the above two categories, the seats will be treated as open and will be filled up from amongst the suitable general candidates.

8(B) Requirement for Admission of Foreign Nationals.

The following seats are available for foreign national candidates.

B.Sc. Nsg. 5 seats

The eligibility criteria for foreign students will be at par with the eligibility criteria for Indian students as specified in the prospectus. However, foreign national candidates are exempted from appearing in the entrance exam. Their admission will be made on the basis of marks secured in qualifying exam.

The foreign national candidates are also required to fill in the application form prescribed by the Institute for the purpose. The application form should be routed through Diplomatic channel. Application received directly will not be entertained.

No hostel accommodation will be provided to foreign students and they will have to make their own arrangements for stay during the course of their study in the Institute.

9. Course Curriculum: according to I.N.C. Syllabus of B.Sc. Nursing

9.01 Duration of course will be 4 years. The whole course has been divided into four yearly terms. Regular classes will begin after the admission to the course. The details of the course content are as follows: -

First Year				
S.N.	Subject	Theory (Class & Lab.) (hours)	Practical (Clinical) (hours)	Other Activities (hours)
01.	English	60		
02.	Anatomy	60		
03.	Physiology	60		
04.	Nutrition	60		
05.	Biochemistry	30		
06.	Nursing Foundations	265+200	450	
07.	Psychology	60		
08.	Microbiology	60		
09.	Introduction to Computers	45		
10.	* Hindi/Regional Language	30		
11.	Library Works/Self Study			50
12.	Co-curricular activities			50
Sub. Total Hours		930	450	100
Grand Total Hours = 1480 hours				
* Optional				

Second Year				
S.N.	Subject	Theory (Class & Lab.) (hours)	Practical (Clinical) (hours)	Other Activities (hours)
01.	Sociology	60		
02.	Pharmacology	45		
03.	Pathology	30		
04.	Genetics	15		
05.	Medical-Surgical Nursing I (Adult including geriatrics)	210	720	
06.	Community Health Nursing I	90	135	
07.	Communication & Educational Technology	60+30		
08.	Library Works/Self Study			50
09.	Co-curricular activities			35
Sub Total Hours		540	855	85
Grand Total Hours = 1480 hours				

Third Year				
S.N.	Subject	Theory (Class & Lab.) (hours)	Practical (Clinical) (hours)	Other Activities (hours)
01.	Medical-Surgical Nursing (Adult including geriatrics) - II	120	270	
02.	Child Health Nursing	90	270	
03.	Mental Health Nursing	90	270	
04.	Midwifery and Obstetrical Nursing	90	180	
05.	Library work / Self Study			50
06.	Co-curricular activities			50
Sub Total Hours		390	990	100
Grand Total Hours for Third Year = 1480 hrs.				

Fourth Year				
S.N.	Subject	Theory (Class & Lab.) (hours)	Practical (Clinical) (hours)	Other Activities (hours)
01.	Midwifery & Obstetrical Nursing		180	
02.	Community Health Nursing-II	90	135	
03.	Nursing Research & Statistics	45	*	
04.	Management of Nursing Services and Education	60+30		
Sub Total Hours		225	315	
Sub Total Hours = 540				
*Project work to be carried out during internship. Internship (Integrated Practice)				
S.N.	Subject		Practical (Clinical) (hours)	Total Weeks
01.	Midwifery & Obstetrical Nursing		240	05
02.	Community Health Nursing II		195	04
03.	Medical-Surgical Nursing (Adult including geriatrics)		430	09
04.	Child Health Nursing		145	03
05.	Mental Health Nursing		95	02
06.	Research Project		45	01
Sub Total Hours			1150	24
Grand Total Hours for Fourth Year = 1690 hrs.				

Note : (1) Internship means monthly integrated clinical duties in which 2 weeks of evening and night shift duties are included. (2) Internship should be carried out as 8 hours per day @ 48 hours per week. (3) Students during internship will be supervised by nursing teachers. (4) *Fourth year final examination will be held only after completing internship.*

N.B. Additional courses of study will be there to meet the requirements of the programme. **(Subject to changes from time to time as per requirement of the Indian Nursing Council.)**

9.02 Scheme of Examinations

The examinations are to be conducted by the 'CSMMU' at the end of each term in addition to ongoing evaluations of students' performance throughout the year.

First Year Examination				
Subject	Hours	Assessment		Total
		Internal	External	
Theory				
01. Anatomy and Physiology	3	25	75	100
02. Nutrition and Biochemistry	3	25	75	100
03. Nursing Foundations	3	25	75	100
04. Psychology	3	25	75	100
05. Microbiology	3	25	75	100
06. English	3	25	75	100
07. Introduction to Computer		25	75	100
Practical and Viva Voce				
01. Nursing Foundations		100	100	200

Second Year Examination				
Subject	Hours	Assessment		Total
		Internal	External	
Theory				
08. Sociology	3	25	75	100
09. Medical-Surgical Nursing I	3	25	75	100
10. Pharmacology, Pathology and Genetics	3	25	75	100
11. Community Health Nursing I	3	25	75	100
12. Communication and Educational Technology	3	25	75	100
Practical and Viva Voce				
02. Medical - Surgical Nursing I		100	100	200

Third Year Examination		Assessment		
Subject	Hours	Internal	External	Total
Theory				
13. Medical-Surgical Nursing II	3	25	75	100
14. Child Health Nursing	3	25	75	100
15. Mental Health Nursing	3	25	75	100
Practical and Viva Voce				
03. Medical - Surgical Nursing II		50	50	100
04. Child Health Nursing		50	50	100
05. Mental Health Nursing		50	50	100

Fourth Year Examination		Assessment		
Subject	Hours	Internal	External	Total
Theory				
16. Midwifery and Obstetrical Nursing	3	25	75	100
17. Community Health Nursing II	3	25	75	100
18. Nursing Research & Statistics	3	25	75	100
19. Management of Nursing Services and Education	3	25	75	100
Practical and Viva Voce				
06. Midwifery & Obstetrical Nursing	3	50	50	100
07. Community Health Nursing II	3	50	50	100

9.03 Internal Assessment - The students are assessed periodically and 25% of marks are set apart to be added in the final marks of the University.

9.04 Attendance - A minimum of 80% attendance in total lectures, demonstrations, practicals and posting in each subject separately is required to become eligible for appearing in the University examination. However, 100% attendance in clinical area is must before completion of the course. A student who is detained due to shortage of attendance, will be required to take readmission in the same year of study.

10. Clinical facilities:

10.01 The Polyclinic a 350 bed, ultra modern, medical Institution offers an excellent clinical field to the Nursing, Paramedical and Postgraduate medical students. In addition to the rich general clinical experience available in Medicine, Surgery, Orthopaedics, Paediatrics, Obstetrics and Gynaecology, Vivekananda Polyclinic and Institute of Medical Sciences offers other specialised areas for

clinical experience, e.g. I.C.U., N.I.C.U., Neuro Surgery, Dialysis, Ophthalmology, Dentistry, Urology with Lithotripsy, etc.

10.02. The ultra modern O.T. Complex with seven theatres provides clinical experience in phaco emulsification, neuro surgery, joint replacement, laparoscopy plastic surgery and other latest procedures.

10.03 The multi-speciality Outpatient Departments provide varied experience in allopathy as well as Alternative therapies such as Naturopathy, Homeopathy, Ayurvedic, Reiki, Pranic Healing, Acupressure and Yoga. In addition, there are specialised clinics viz. Asthma Clinic, Diabetic Clinic, Hypertension Clinic, Psychiatric Clinic, Infertility clinic, Thyroid Clinic, Arthritis and Anemia Clinic as well as immunisation and Polio Vaccination, Programme, frequent Cardiac Checkup Camps and other health oriented camps are held regularly. Fully automated computerised Pathology Department, Blood Bank with component separation unit, endoscopy, colour Doppler, ECG, TMT, Radiology with CT Scan, Ultra Sound and modern X-Ray Unit, EEG, PFT, etc. Gastro Medicine, Radiology, Cardiology, Electro Physiology, etc., provide wide experience in indoor diagnostic facilities.

10.04 The College is also affiliated to Psychiatric Centre "CSMMU" for Clinical experience in Psychiatric Nursing, Sarojini Nagar, Community Health Centre, for relevant Community Health Nursing experience and Civil Hospital for Burn Patients Nursing experience.

11. Rules and Regulations:

11.01 The course offered by the Institute is a residential course. All students admitted in the College must observe the rules and regulations that may be framed from time to time by the College and Hostel. Students are required to maintain absolute self discipline in the College campus. Violation of rules will result in severe disciplinary action against the offender including her suspension or expulsion from the College. In such cases she will forfeit all the deposits and shall not be eligible for any claim.

11.02 Each student is responsible for the proper handling and safe custody of any apparatus or equipment that she may be using. In case of any damage or loss to the college property through misuse or negligence, the student shall have to pay the cost of repair or replacement.

11.03 Students must show respect and obedience to all members of the staff as well as the managing authorities of the College.

11.04 Every student shall have to attend classes and practicals. They are not supposed to leave the College premises without the permission of the Principal.

11.05 In case of illness, permission will have to be obtained from the Principal for remaining absent from Class and Practical.

11.06 All dues should be cleared as per the prescribed Time Schedule.

11.07 Students are advised not to proceed on leave without permission of the Principal, otherwise they will have to pay Rs. 100.00 (Rupees One Hundred) per day as fine during the period of their unauthorised leave. They will have to report daily in the College attendance.

11.08 The Principal of the College reserves the right to rusticate any student found indulging in acts prejudicial to the interest of the College or involved in gross indiscipline or immoral acts.

11.09 Students are instructed to keep their rooms neat, clean and tidy. Warden / Officer of the hostel may check rooms at any time, if found guilty, the erring student may be warned or punished.

11.10 Students are not to keep any medicine in their rooms except during illness.

11.11 Parents and natural guardians of the students can appoint local guardians, if they so desire, to meet the students on permissible days and time. In case of appointment of local guardians, their entire personal data along with photograph shall have to be submitted. On the request of local guardian, if the student is allowed to go out of hostel, the responsibility would be on the parents who appointed the local guardian.

11.12 Every student shall have to remain in the hostel. Staying outside the hostel will not be allowed. In special circumstances, under the permission of the Principal, the student may be allowed to stay outside for a day or two.

11.13 No student can claim room of choice, Electric appliance, Almirah, Stool and Chair, etc. other than provided by the Institution.

11.14 Morning and evening prayers will be held in the Shrine Hall in College Hostel. Formal prayer is compulsory.

11.15 Students cannot keep mobile phone inside the Clinical premises and the College/Hostel premises. If found guilty student may be punished. Students may make the call from the PCO which is installed in the hostel campus.

12. Other Information:

12.01 Joining the Mess in the Hostel is compulsory.

12.02 The students are expected to follow the rules of the College, Hostel, and Mess. Failure to do so will lead to disciplinary action.

12.03 Students are advised not to keep heavy cash, gold / silver jewellery and costly items in their rooms.

12.04 Students are required to buy textbooks for their courses.

12.05 When students are posted within or outside for project experience and field work, expenses shall be borne by the students.

12.06 The College would provide transport facilities for the students' field work. Whenever this is not feasible, the students will have to use public transport

at their own expenses.

12.07 For community health and field experience every student needs to purchase prescribed dress.

12.08 For winter, every student needs to have two Maroon colour cardigans with sleeves and in plain pattern for hospital or field work.

12.09 Bottle green colored suit (Salwar Kurta) will be needed for the field work.

12.10 The College has its health service and infirmary available in hostel, but serious illness is referred to hospital.

12.11 There will be Four weeks vacation at the end of each academic year and two weeks during December. The students are required to hand over the Keys of the Hostel Room to the Hostel Warden while proceeding on vacation / leave.

12.12 Students will be provided washing facilities through washer man on payment.

12.13 Uniform - Students will be allowed to wear the uniform prescribed by the College. The Uniform will include Salwar Kurta, Lab Coat, White Shoe and White Socks for the Clinical area. Among these, White Shoe and White Socks have to be purchased by the students herself.

12.14 Dress - Students are to be modest in dress with no extremes of style. Saree, Salwar Kurta and Chunni, Churidar Payjama are to be worn in the Dining Room, Cafeteria, shrine Hall and outside of Hostel premises. Wearing jewellery while on duty is prohibited. Nursing students are not permitted to use any makeup including eye shadow and Kajal. No finger nail polish is to be used. Small Bindi may be applied while on duty.

12.15 Hospital - Students should go to the hospital only when on duty or with prior permission. Students shall not accept any presents or gifts from patients or their relatives or visitors for any service or favour. If a student wishes to visit sick students or relatives, she must obtain prior permission from the Matron or Tutor. Students must not go alone to or from the Hospital after 8 p.m.

12.16 Hostel - Students will be provided accommodation, single or double Room or dormitory according to the availability. They will not be allowed to keep their relatives or any attendant with them. Messing will be compulsory. No student will be allowed to stay out during the training period and during the internship and probationary period of staff nursing, unless due to any act of indiscipline, she is required to stay outside the Hostel as per the decision of the Principal. In such a case the student will not be entitled for any house rent allowances.

12.17 Visit to Relatives - Students will be permitted to go out to visit relatives (approved in writing by the sponsor or guardian as the case may be) once a month provided it does not conflict with the scheduled term exams. Permission must be obtained one day in advance from the competent authority. Parents, sponsor or guardian, as the case may be, must give in writing, prior approval for

the student, if she is to travel alone. A list of relatives (Father, Mother, Sister and Brother), who could accompany the student when they go out of the Hostel must also be approved by Parents / Sponsor / Guardian, as the case may be, along with the photographs submitted at the time of admission.

12.18 Bazaar - Students may be allowed to go to the Bazaar twice a month when it does not conflict with their Learning experience or the classes. The college authorities may make arrangement to send an escort with them. When going out in the evening, students must return before dark, latest by 6 p.m.

12.19 Pass and Signing the Out-going and In-coming Register - An outgoing cum incoming register is kept with the Warden at the Hostel. Each student must fill in the date, time and all other columns of the register in her own handwriting and sign it, positively.

12.20. Visiting Hours - All permitted visitors will be received and met in the visitors' room in the Hostel on Sundays from 3 p.m. to 6 p.m. Visitors at other places or timings and in the hospital, during duty hours, are not permitted except in cases of special needs in which case the visitors must obtain prior permission from the Principal.

12.21 Gifts - Students must not accept or even receive gift or money from patients or other relatives or any other person. Any gifts from their parents or sponsor or guardian or permitted relatives may be sent only through the competent authority of the College, who will have the right and duty of inspecting them before delivering them to the student concerned for whom they may be sent.

12.22 Valuables - Students shall not keep any valuables with them. The College cannot assume any responsibility for the loss or theft of any article belonging to any student.

12.23 Office Hours - The College office will generally remain open on week days from 9.00 a.m. to 5 p.m. and will remain closed on Sundays and declared holidays.

13. Discipline and Conduct of students

13.01 Every student shall conduct herself in accordance with and for the fulfillment of her declaration in her application for admission in the College of Nursing to the effect that she sincerely believes in the Basic Principles of the Institution, that care for services of humanity at large, without any distinction of religion, race, colour, caste, or creed, with complete dedication, love and as much renunciation and sacrifice as possible, as worship of God and advancement of her spiritual powers, and in furtherance of this objective she: -

- Shall abide by and obediently maintain and help to maintain discipline in the College, hostel, and Polyclinic as well as outside when permitted to go out.
- Shall be strictly punctual in studies and recreation and work and shall

pass her life in purity in the hostel, the Polyclinic and the outside world.

- Shall pursue her studies, theoretical and practical, faithfully and obediently with interest, and diligence, both in the classrooms as well as in the Polyclinic.
- Shall abstain from everything deleterious or mischievous.
- Shall not take herself or administer to anyone else any drug which may be harmful.
- Shall learn and acquire patients' bedside manners and ethics and shall never lose temper and shall do everything in her power to observe, follow and maintain the standards of the profession of Nursing.
- Shall keep secret and confidential all personal matters or affairs of patients and his/her family matters which may be confided to her or may come to her knowledge in, or in connection with the practice of Nursing.
- Shall loyally render all possible help or assistance to the physician or the surgeon in his work.
- Shall devote herself faithfully with love, tenderness and sympathy to the welfare of patients committed to her care as nurse.
- Shall see to it that the patients committed to her care, their relatives or visitors are not made to incur and do not on their own accord incur any expense or service, or obtain service or concession, in connection with the College, the hostel, or the Polyclinic, **WHICH IS NOT LEGAL OR ETHICAL.**
- Shall honour faithfully and shall try to acquire the aims and objectives enumerated in Paragraph 5 above.
- Shall learn to be courteous to the patients and their visitors. They are to be respectful and obedient to their superiors.
- Shall not organise unauthorised meetings or assemblies within the hostel premises or undertake collection of Union Subscription. Collection of any money for any other purpose also cannot be done without prior permission in writing.
- Shall refrain from unruly behaviour, defiance, and/or disobedience of lawful instructions and/or order of the superiors. Such behaviour will expose a boarder for disciplinary action which includes removal from the institution. Decision of the Secretary will be final and binding in all cases.
- Shall refrain from damaging hostel or Sevashram properties, misuse of water and electricity causing wasteful expenditure. In the event of any breach thereof, the cost will be recovered from the erring student.

13.02 Senior boarders are expected to lead an exemplary life style to serve as a role model for the junior student nurses.

13.03 Breach of any of the foregoing shall attract disciplinary action.

13.04 Withdrawal - It is expected that once a student is admitted, she will continue in the College until she has completed the course. In case a guardian finds it necessary to withdraw her ward, she will inform the Secretary in writing stating the reason for her decision to withdraw her. The application will be duly considered and necessary action taken. Before release of a student from the College in such a case, the guardian will have to clear the damages in terms of the Bond executed at the time of the student's admission.

13.05 The candidates as well as their parents, at the time of admission of the students to the institute will be required to furnish an undertaking in the form of an affidavit that the candidate shall not indulge in any form of ragging, strike and if found guilty, College may take appropriate action against the erring students.

14. Disciplinary Action

14.01 All matters requiring disciplinary action against a student shall be reported in writing by the person aggrieved or by the Physician or the Surgeon or any other official concerned.

14.02 If the offence is committed in the Polyclinic, then it is to be reported to the surgeon / physician / matron under whom she may have been deputed to work or learn, who will then and there in writing call for the written explanation of the offence, and the student shall submit her written explanation then and there.

14.03 If the written explanation offered by her then and there does not satisfy the Surgeon / Physician / Matron as sufficient or if the offender fails to submit the written explanation they will forward the papers, if any, with her report to the Principal in the College, who may act in accordance with sub paragraph 14.04 below.

14.04 On the basis of a complaint received under sub paragraph 14.02 above or on the basis of the report about the conduct recorded, documents, if any, inspected and the written explanation, if offered under sub paragraph 14.03 above, the Principal may frame a charge or charges against the offending student and shall serve the same on her, calling for her reply and inquiring whether she would cross - examine the witnesses cited in the charge-sheet and would produce any defence. The Surgeon or the Physician or the Matron or the Teacher reporting under sub paragraph 14.02 above shall not be cited as a witness unless the case is such as cannot be proved without her oral evidence and cross examination.

If the charge sheeted student wants to cross examine and or to produce defence, she shall be given an opportunity to do so and thereafter the Principal or the Enquiry Committee appointed by the Secretary shall decide the matter

and if they find her guilty, shall intimate the punishment proposed to the student accordingly, and after hearing the student on or about the punishment, the Principal shall pass an order of punishment against the student with due regard, to the seriousness of the offence proved. But the punishment finally awarded shall not be more severe than the one intimated to the offender as proposed. If found not guilty or guilty in a trivial matter, the Principal shall acquit the student or in the latter case may issue a warning to her.

14.05 The punishments that may be imposed under sub paragraph 14.04 above, according to the seriousness of the offense may be: -

- a) Suspension from the clinical area and class for a period to be determined by the Competent Authority / Secretary.
- b) Termination of training with the liability of paying back, or refunding all the expenditure incurred by the authorities on her (the offender) up to the time of termination of her training.

15. Compulsory Service Bond:

The selected candidates will have to give an undertaking to work in the Institution/Polyclinic for at least one year under service bond after successful completion of the 4 years' degree programme, failing which a compensation of Rs.2,00,000/- (Rupees Two Lacs) will have to be paid as per the Undertaking submitted at the beginning of the term. The Security Deposit of Rs. 25,000/- per year is refundable without interest (after deduction for damages if any) on successful completion of Service Bond and the course.

16. Admission Procedure:

16.01 Candidates seeking admission to B.Sc. Nursing Course should apply on the application form supplied by the College office only with the Prospectus.

16.02 Candidates must have passed in all the required subjects separately (in Theory and Practical) required for admission to B.Sc. Nursing course, before the last date prescribed for submission of the mark sheet.

16.03 In case the information furnished or certificates, etc. submitted are found to be false, or the candidate is found to have withheld or concealed any information in her application form, she shall be removed from the College rolls and fees deposited by her shall be forfeited.

16.04 Once application form is submitted, no alterations will be allowed thereafter.

16.05 All admissions are provisional subject to the verification of original documents and medical examination conducted by College Authorities.

16.06 No admission test ticket will be sent to the candidate if found not eligible or if application is incomplete. If the candidate does not receive the admission test ticket by the prescribed date she may contact the College Office immediately between 10 a.m. to 4 p.m. If found eligible, a duplicate admission ticket will be

issued. The applicant must bring an attested copy of photograph similar to the one pasted on the application form for issue of duplicate admission test ticket.

17. Directions for filling-up forms:

17.01 The prescribed application form with prospectus is available from the College Campus on payment of Rs. 100.00 in cash or through account payee Bank Draft in the name of Ramakrishna Mission Sevashram, payable at Lucknow. The application form can also be downloaded from the Website of the Institution i.e. www.ramakrishnalucknow.org. The application form duly filled in should be submitted to the College by Registered / Speed Post or in person within the prescribed time limit along with a Bank Draft of Rs. 250.00 (Rs.200.00 for SC/ST) favouring Ramakrishna Mission Sevashram, payable at Lucknow.

17.02 Attach the required documents in the following order:

- a. Acknowledgment Card affixing five Rupees stamp.
- b. Self addressed envelope (24cm x 10 cm) with postal stamp of Rs. 30/-
- c. Attested copies of following certificates:
 1. Secondary School Certificate / Mark sheet & Admit Card mentioning date of birth.
 2. (10+2) Certificate and Mark Sheet.
 3. Medical Certificate from a Registered Med. Practitioner a degree not below M.B.B.S.
 4. Attested true copy of SC, ST Certificate if applicable.
 5. Three recent passport size photographs attested by Principal of School last attended / Gazetted Officer. One photo to be pasted on the Application Form.

18. Instructions for the Photograph

1. 3 recent high contrast passport size photographs (colour or black and white) with light back ground are required. Polaroid photograph are not acceptable.
2. Photograph must be snapped on or after date of application.
3. Photograph must be taken with name of candidate as in application form.



Note : Name and date on the photograph must be clear and legible.

Mistakes Resulting in Rejection of application :-

- (a) Application not sent on application forms issued by the college for the current academic session.

(b) Variation in name spelling as recorded in application, SSC or equivalent certificates and graduation certificate. Variation (if any) should be supported by an affidavit on Stamp paper duly attested by a Notary.

(c) Application received after due date. College is not responsible for postal delays.

(d) Incomplete Admission Ticket e.g. photograph not attested by the concerned authority, no signature of the candidate or incomplete postal address, etc.

(e) Incomplete application form in any respect, e.g. photograph not pasted; photograph without name and date of photo taken; column or items not completed; all requisite certificates not enclosed in the specified order; photograph not attested by the employer or the Principal of the School or concerned College. No signature of the candidate on the application form as well as the admission ticket.

(f) Self attestation of any document will not be accepted.

19. Fee Structure (Payable annually at the Time of Admission and beginning of each Session).

S.N. Particular	1st Yr. Rs.	2nd Yr. Rs.	3rd Yr. Rs.	4th Yr. Rs.
01. Admission	20,000/-			
02. Tuition	30,000/-	30,000/-	30,000/-	30,000/-
03. Laboratory, Clinical & Other Fees	24,000/-	24,000/-	24,000/-	24,000/-
03. Uniform charges	6,000/-			-
04. Hostel Room Rent etc.*	6,000/-	6,000/-	6,000/-	6,000/-
05. Mess Charges*	24,000/-	24,000/-	24,000/-	24,000/-
Total	1,10,000/-	84,000/-	84,000/-	84,000/-

***Subject to revision from time to time.**

19.01 Security Deposit of Rs. 25,000/- (Rupees Twenty Five Thousand) to be deposited at the beginning of the Programme each year. (Refundable without interest on completion of Service Bond after deduction of damages, if any, as mentioned in paragraph 15 above).

19.02 University Registration and Examination Fees (Rs. 10,000/-) are to be paid at the time of admission according to the University Rules and Regulations. Professional Fees are required to be paid according to the S.N.A. Rules and Regulations.

19.03 No refund of fee is permissible once the candidate has been admitted to the College. The fee and other dues, once paid, under no circumstances will be refunded, adjusted or transferred. Students discontinuing in the midst of the

course or failing to fulfill the "Contract Agreement" of at least one year's service, after successful completion of course, are liable to pay damage charges of Rs. 2,00,000/- for which an Undertaking to be executed at the beginning of the course. Fees and charges, if not paid within a maximum period of one month from the stipulated date will be treated as discontinuance of course.

19.04 Students are required to deposit the fee and other charges as per fee structure within the specified date notified in the Admission calendar. Those students who do not deposit the fee by the deadline are liable to pay a fine as decided by the Management.

19.05 The College reserves the right to make additions or alterations to the existing rules, working hours, time table, fee structure and mode of training as may be deemed necessary from time to time.

20. Deposition of original testimonials / certificates -

Following original certificates are to be deposited in the College of Nursing, VPIMS till the candidate completes / leaves the course: -

1. 10th Class Marksheet and Pass Certificate
2. 10 +2 Mark Sheet and Pass Certificate
3. Caste Certificates (for SC/ST Candidates only).
4. **Migration Certificate** - Migration Certificate can be deposited within a period of fifteen (15) days after taking admission.
5. Transfer Certificate.

21. Financial Assistance -

Stipend / Scholarships/Awards - There will be provision for free stipendiary benefits / merit cum means scholarships for poor and meritorious students, based on merit cum performance, in the internal assessment. Limited number of total / partial free seats are also available for deserving candidates in lieu of bond period of service on completion of the course. The decision for such benefits will be purely at the discretion of the Academic Committee of the College / Secretary of the Ramakrishna Mission Sevashram, Lucknow.

22. Secretary

The rules set forth as above are subject to amendment from time to time, if deemed necessary by the Management. The final decision in all matters of the College will be at the discretion of the Secretary of the Ramakrishna Mission Sevashram, Lucknow.

C. Academic Performance

Exam Passed	Board/University	Subjects taken	Year of Passing	Marks Obtained	Marks in PCB
Matric/10th/SSC					
10+2/Inter					
Graduation					
Post Graduation					
Other					

D. Major Extra-Curricular Activities / Hobbies :

Declaration

ID/O
do hereby solemnly affirm and declare that:

- Information in this form is correct to the best of my knowledge and belief and nothing has been concealed by me.
- I shall abide by the orders, rules and regulations of Vivekananda College of Nursing, Lucknow as stated in the Prospectus. Ignorance of the same will not be excused by the College authorities.
- I shall not violate the rules of the College by taking part in any kind of strikes, ragging or such other activities harmful to the Administration / College. If I do so, my name should be struck off from the College and I shall not claim any return of fees paid.
- I admit that any charges / fees paid to the College will neither be refundable nor transferrable, whatsoever may be the reason.
- In case I leave the College before the completion of the course, I shall be liable for payment of all dues, whatsoever, before 'no dues certificate' is issued by the College.
- I shall pay the fees and all other dues in time as mentioned in the Prospectus / notified from time to time.
- I will attend regular classes and participate in College activities and self development programmes.
- All the disputes are subject to the jurisdiction of Lucknow Court only.

_____ Date

_____ Signature of the Candidate

This is to certify that I, father / guardian of above shall be responsible for regular payment of fees, any other dues, good conduct and welfare of Km.....during her studies in this College.

_____ Date

_____ Signature of Father / Guardian

Enclosure(s) :

Admission Card

FOR OFFICE USE ONLY	Date of Admission :..... Admission No. :..... Course :..... Receipt No. :.....	Admitted
	Remarks : Checked qualification, age, subjects and marks. Admission may be given. (Admission Officer)	_____ Signature of Registrar _____ Signature of Principal



**Vivekananda College of Nursing
Ramakrishna Mission Sevashram
Vivekananda Puram, Lucknow- 226007**

**Schedule for Selection of Fresh Candidates
For B.Sc. Nursing 2011-2012**

1. Publication of Advertisement	-	29.05.11
2. Availability of Prospectus	-	30.05.11
3. Last date for receipt of application on prescribed forms	-	15.06.11
4. Date of Entrance test (written)	-	25.06.11
5. Interview of the Candidates	-	27 & 28.06.11
6. List of the Candidates selected for Medical Examination	-	29.06.11
7. Medical Examination	-	29.06.11 to 02.07.11
8. Declaration of the names of selected/wait-listed Candidates	-	04.07.11
9. Depositing Fees and Admission of selected Candidates	-	05.07.11 to 16.07.11
10. Depositing fees and admission of wait listed candidates in case of availability of seats	-	18.07.11 to 26.07.11
11. New Session starts	-	01.08.11



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