



## **Ramakrishna Mission Sevashram**

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# **Vivekananda College of Nursing**

**Recognised by Indian Nursing Council, New Delhi**

**Approved by U.P. Nurses & Midwives Council, Govt. of U.P.**

**Affiliated to Chhatrapati Shahuji Maharaj Medical University, U.P.**

**(Earlier King George's Medical University, Lucknow)**



Ramakrishna Math, Nirala Nagar, Lucknow

Vivekananda College of Nursing, Lucknow

## **Prospectus B.Sc. Nursing**



**Vivekananda Polyclinic & Institute of Medical Sciences  
Lucknow**



'*M*ere book learning won't do. **W**e want that education by which character is formed, strength of mind is increased, the intellect is expanded, and by which one can stand on one's own feet.'

**--- Swami Vivekananda**



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## **P r o s p e c t u s** **B. Sc.Nursing**

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## **1. Introduction**

The Ramakrishna Mission Sevashram, Lucknow, was started in a small way in 1914, for humanitarian work by a band of young people inspired by the lofty teachings of Swami Vivekananda, the great patriot saint of modern India. By 1925, its activities of social and religious services increased considerably and the Ramakrishna Mission Sevashram was formally affiliated to the world famous Ramakrishna Mission, a religious and philanthropic organisation founded by Swami Vivekananda, in 1897 at Belur Math, District Howrah, West Bengal. The Ramakrishna Mission Sevashram (hereinafter called Sevashram), till then functioning at Aminabad, was shifted to its present site at Vivekananda Puram in January 1967. The massive and extensive Vivekananda Polyclinic building designed for setting up a medical centre of a new type with a view to offering wide range of ultra modern diagnostic facilities and up-to-date medical therapeutic technology at affordable cost following the ideals of Swami Vivekananda, was formally dedicated for public service on 18<sup>th</sup> February, 1970. From June 1970, twelve well equipped outpatient departments started functioning.

The B.Sc. Nursing Course is intended to provide young women career opportunities to the noble profession of nursing, and to respond to the ever growing needs of the society to have qualified professionals who could provide quality nursing care both in Government and Private Sectors. The course also facilitates development of teaching, administrative and research skills in the students for their personal and professional growth. Avenues to join as Clinical Instructors in Nursing Colleges and/or to pursue specialized Diploma, M.Sc. (Nursing), PhD courses etc., for further advancement of careers is also open up on completion of this course. Career opportunities are not limited within India alone as there is a worldwide shortage of qualified nurses, including in many of the developed countries, such as, Europe, U.S.A., Australia etc. That being the case, qualified nurses could think of having career options abroad also.

## **2. Vivekananda Polyclinic and Institute of Medical Sciences**

**2.01** The activities of the Vivekananda Polyclinic and Institute of Medical Sciences (hereinafter called the Hospital) centre around the teachings of Sri Ramakrishna, 'service to Jiva is service to Shiva', i.e. spiritually dedicated service of humanity with utmost reverence is worship of God. Since its humble beginning, the Polyclinic has now grown into a renowned 350 bed multi-specialty hospital, being recognized as a prominent centre of health care in the city of Lucknow. It has been providing extensive and modern diagnostic facilities with spiral C.T.Scan, 2D Colour Doppler, Multi-probe Ultrasound, Cath Lab, 1000 MA X-Ray, TMT, ECG, EEG, LFT, PFT, Endoscopy etc. and also equipped with Pathological Laboratory with Auto Analysers attached with a Blood Bank having Component Separation

Unit. The Hospital has given a new lead in placing emphasis on domiciliary treatment in the Outpatient Department suited to our economy and to the increasing population. The Outpatient Departments (OPD) including Physiotherapy, Dentistry, Ear-Nose-Throat, Ophthalmology, Endocrinology, Cardiology, Neurology, Chest and Tuberculosis, Skin and other specialties, remain open for eight hours on all working days excluding declared holidays. Besides, an emergency service functions for all 24 hours a day to take care for any exigencies. Apart from the routine procedures, the OPD runs several Specialised Clinics on particular days of the week for the patients suffering from various ailments like Diabetes, Hypertension, Allergy, Asthma, Thyroid, Rheumatism, Anemia, Blood Disorders or Cancer and Neuro problems. Further, the Allopathic wing is augmented by seven alternative Therapies viz. Homeopathy, Ayurvedic, Naturopathy, Yoga, Acupressure, Reiki and Pranic Healing. The patients are free to choose any system of therapy to suit their requirements.

**2.02** The Indoor Department started in 1972-73 with provision for 100 beds which came to be gradually expanded to the present strength of 350 beds flanked by in house multi-speciality diagnostic wings. There are separate wards for Medical, Paediatrics, Maternity and Gynaecology, Surgical, Orthopaedic, Neurosurgery, Nephrology and Ophthalmic patients. Critically ill cases are tackled in fully equipped ICU, CCU, NICU, PICU, and Emergency Special Care Wards.

**2.03** The Hospital has a series of 7 Ultramodern operation theatres, in addition to 1 Cardiac OT and 2 Ophthalmic OTs, all of which function simultaneously covering a large variety of surgeries viz. Joint Replacements, Neurosurgery, Plastic Surgery, Laparoscopic Surgery, Uro Surgery, Cardio-Thoracic Surgery Phaco Emulsification and ENT operations. Besides, there is a Lithotripsy Unit and a set of 19 Dialysis Units, Oncology Unit, and Day Care Centres.

**2.04** In order to reach the poor and the handicapped, the Hospital has a fleet of Mobile Medical Units which provide free treatment to the rural patients covering 150 villages of Lucknow, Sitapur and Barabanki Districts. The Village Health Programme (VHP) has been augmented by diagnostic facilities and telemedicine links. The Hospital serves as the referral hospital for the village patients who are provided free indoor facilities including cataract operations. The hospital premises house a Raina Basera to accommodate the attendants of the outstation patients.

**2.05** The hospital generated waste is treated within the hospital premises in accordance with the guidelines of W.H.O. and U.P. State Pollution Control Board. The hospital has arrangement for chemical disinfection, autoclaving and micro-waving for different types of waste. The Biomedical Waste Management System of the hospital has already earned recognition from the W.H.O.

**2.06** With a view to updating the quality of medicare services, the Polyclinic has recently started Post Graduate DNB Course in the fields of Medicine, Surgery,

Paediatrics, Anesthesiology, Gynaecology and Obstetrics, Radiology, Ophthalmology, Neurosurgery, Orthopaedics, Pathology, Plastic Surgery, and Family Medicine.

### **3. Vivekananda College of Nursing**

**3.01** The Vivekananda College of Nursing, Lucknow (hereinafter called the College) takes pride for being the first private sector organization in U.P. to offer B.Sc. Nursing, a professional Degree Course for girls, which started from August 2005. Incidentally, it is also the first Nursing College of Lucknow.

**3.02** Location - The College is located in the heart of the historical city of Lucknow, the capital of Uttar Pradesh. Lucknow, situated on the bank of River Gomti, stands tall with all her past glory and grandeur, her tradition and culture and also with her architectural beauty and performing arts. It was the dream land of our former Nawabs setting up glorious tradition of peaceful coexistence of different faiths and communities. The City is well connected with the rest of the country by rail, road and air.

**3.03** Campus - The College campus is situated by the side of the Fly-over, connecting Mahanagar to the University of Lucknow and the famous Hanuman Temple. It provides a serene environment for learning and assimilation. It has all the basic amenities and facilities and is easily approachable from all corners of the City by road, using readily available public transport. The Lucknow junction railway station is just 8 Kilometers away from the College campus.

**3.04** College profile - The College is set up for doing pioneering work, in the field of nursing education, and for imparting professional expertise, to the young aspirants who will be groomed to dedicate themselves to the service of humanity. The collegiate programme is being initiated and organised by Lucknow branch of the world famous Ramakrishna Math and Ramakrishna Mission, with Headquarters at Belur Math, District Howrah, West Bengal.

**3.05** The College has already been recognised by the Indian Nursing Council (INC), the apex Nursing body of the country, as well as duly approved by the U.P. Nurses and Midwives Council. The College is affiliated to **Chhatrapati Shahuji Maharaj Medical University, Lucknow** (hereinafter referred as "CSMMU"). Successful candidates receive their nursing degree from this university, which was earlier known as King George's Medical College.

### **4. Philosophy of the College**

**4.01** The College philosophy is consistent with the noble ethos of the Ramakrishna Math and Ramakrishna Mission, P.O. Belur Math, District Howrah, West Bengal and Indian Nursing Council, New Delhi. Keeping in view the importance of National Integration, the College believes in training professional nurses from all States of India and even abroad to meet the challenges of the modern health

care delivery system, in conformity with the discipline of nursing profession. Nursing is a life long service to the people and therefore, the Vivekananda College of Nursing, Lucknow, focuses on preparing students for maximum professional effectiveness throughout their career.

**4.02** The Basic Principle guiding the College of Nursing is the noble Ideal of Service with a spirit of renunciation, sacrificing one's own self interest for a greater cause - which the Ramakrishna Mission endeavours to give effect through its multifarious activities.

The motto as given by Swami Vivekananda is "**Service to Man is Service to God**", thus forming the Basic Philosophy behind caring for patients with a spirit of devotion and commitment, regardless of caste, creed or religion. Therefore, the college endeavours to promote knowledge, attitude, skills, and habits in its students so as to enable them to carry out their duties and responsibilities as a competent professional nurse with the above mentioned ideals.

## **5. Objectives**

In pursuance of the said philosophy, the aims and objectives of the College are to empower young women that predominantly opt for nursing as a career as well as provide opportunities for the students to acquire and develop:

- (i) A sound theoretical and practical knowledge of Nursing care at basic as well as advanced level, contributing to the promotive, preventive, restorative and rehabilitative aspects of health.
- (ii) The ability to plan and act independently with full responsibilities as a qualified Nurse and as a spiritual human being.
- (iii) The confidence for taking up leadership position to assume responsibilities in nursing and to do pioneering work while taking care of one's own responsibility and professional growth too.
- (iv) The skill to maintain a centre of excellence for the pursuit of higher studies in nursing and act as a base shelter for the contemporary and future needs of new developments.
- (v) The capacity of keeping calm, serene and smiling and never to lose temper, even on provocation.
- (vi) Maintaining the habit of strict punctuality in all activities and obligations.

## **6. Infrastructure Facilities**

**6.01** Classroom and Conference Hall - All classrooms and lecture halls are designed to provide comfortable and conducive environment for learning and are equipped with modern teaching aids.

**6.02** Library and Computer Lab - The present Nursing Library is a branch of the main Vivekananda Polyclinic Medical Library. The collection of titles in the main

library exceeds 50,000 volumes which include medical, nursing and other books. In addition, the library subscribes to numerous national as well as international journals and periodicals, and provides internet facilities to the users.

**6.03** Reading Room - The Nursing Library has a well equipped reading room, which provides up-to-date reference books, journals, newspapers and magazines and internet facility.

**6.04** Audio Visual Lab - The College possesses a good number of audiovisual aids. A good collection of video tapes, C.D. and audio cassettes on different subjects are available for the students' education. In addition, the college students also have access to the Computer Lab and latest software.

**6.05** Other Laboratories - Under the valuable guidance of the faculty, nursing students are allowed to work in the modern and fully equipped labs.

**6.06** Hostel Facilities - Hostel facility is available and Hostel stay is compulsory for the students. Each student is provided with a bed, a locker, a table and a chair in residing room. Students admitted in the hostel will be immunised against Hepatitis A, Hepatitis B and Typhoid on payment.

**6.07** Medical Facility - Medical facilities are available in the Vivekananda Polyclinic and Institute of Medical Sciences, Lucknow.

**6.08** Transport - College transport for institutional needs is provided from the general pool of transport of the Hospital. Buses and cars are provided whenever needed by the College for curricular activities.

**6.09** Co-Curricular and Extra Curricular Activities - There is a magnificent shrine hall attached to the College, where the students pray every morning and evening. Though each student has freedom to follow her own faith, attendance at prayer is encouraged for the student's healthy development. Cultural and spiritual activities of the Ramakrishna Mission Sevashram and Ramakrishna Math, Lucknow are arranged throughout the year for the public and students. Facilities for indoor and outdoor games are also provided. Educational tours and picnics are arranged for the students.

## **7. Eligibility Criteria and Process for Admission**

**7.01** The minimum age shall be 17 years completed on or before 31<sup>st</sup> December of the year of admission.

**7.02** The minimum education requirement is higher Secondary (10+2)/Pre-University or an equivalent examinations, with Science (Physics, Chemistry and Biology) and English, obtaining 45% or more marks in the aggregate of these subjects.

Candidates who have appeared in 12<sup>th</sup> class examination under 10+2 system or an equivalent examination in March / April of the current year and whose results are likely to be declared before 1<sup>st</sup> July are also eligible to apply for

B.Sc. Nursing Course. But such candidates must furnish proof of passing the qualifying exam with requisite percentage of marks and subjects within 5 (five) days from the date of declaration of results failing which their candidature may not be considered.

**7.03** Only female candidates are eligible for the B.Sc. Nursing Course.

#### **Admission Process**

**7.04** The total number of seats is 50 per year.

**7.05** The admission will be on the basis of merit ranking of the students in a written test and interview.

**7.06** The admission process is a multi-stage one, comprising of written test, interview and medical test.

(i) The written selection test of 100 marks will be of three hours duration and shall contain objective type questions. The test will be based on Higher Secondary School Certificate Curriculum of Physics, Chemistry, Biology, General Knowledge and English.

(ii) A follow-up oral interview will be held to assess aptitude and personality of those candidates who are short listed after the written test. The interview will carry 50 marks.

(iii) Candidates selected after interview will have to undergo medical examination which will be conducted by the Hospital. Expenses for such medical examination will have to be borne by the candidate. Candidates who are found medically fit will be eligible for admission.

### **8. Requirement for Admission of Foreign Nationals**

The eligibility criteria for foreign students will be at par with the eligibility criteria laid down for Indian students in the prospectus.

### **9. Course Curriculum according to I.N.C. Syllabus of B.Sc. Nursing**

**9.01** Duration of course will be 4 years divided into four yearly terms including 24 weeks of internship towards the later part of the fourth year.

1. Internship means monthly integrated clinical duties in which 2 weeks of evening and night shift duties are included.
2. Internship should be carried out as 8 hours per day @ 48 hours per week.
3. Students during internship will be supervised by nursing teachers.
4. ***Fourth year final examination only after completing internship.***

Year-wise course details are as follows:

<b>First Year</b>				
<b>S.N.</b>	<b>Subject</b>	<b>Theory (Class &amp; Lab.) (hours)</b>	<b>Practical (Clinical) (hours)</b>	<b>Other Activities (hours)</b>
01.	English	60		
02.	Anatomy	60		
03.	Physiology	60		
04.	Nutrition	60		
05.	Biochemistry	30		
06.	Nursing Foundations	265+200	450	
07.	Psychology	60		
08.	Microbiology	60		
09.	Introduction to Computers	45		
10.	* Hindi/Regional Language	30		
11.	Library Works/Self Study			50
12.	Co-curricular activities			50
<b>Sub. Total Hours</b>		<b>930</b>	<b>450</b>	<b>100</b>

**Grand Total Hours = 1480 hours**

\* Optional

<b>Second Year</b>				
<b>S.N.</b>	<b>Subject</b>	<b>Theory (Class &amp; Lab.) (hours)</b>	<b>Practical (Clinical) (hours)</b>	<b>Other Activities (hours)</b>
01.	Sociology	60		
02.	Pharmacology	45		
03.	Pathology	30		
04.	Genetics	15		
05.	Medical-Surgical Nursing I (Adult including geriatrics)	210	720	
06.	Community Health Nursing I	90	135	
07.	Communication & Educational Technology	60+30		
08.	Library Works/Self Study			50
09.	Co-curricular activities			35
<b>Sub Total Hours</b>		<b>540</b>	<b>855</b>	<b>85</b>

**Grand Total Hours = 1480 hours**

<b>Third Year</b>				
<b>S.N.</b>	<b>Subject</b>	<b>Theory (Class &amp; Lab.) (hours)</b>	<b>Practical (Clinical) (hours)</b>	<b>Other Activities (hours)</b>
01.	Medical-Surgical Nursing (Adult including geriatrics) - II	120	270	
02.	Child Health Nursing	90	270	
03.	Mental Health Nursing	90	270	
04.	Midwifery and Obstetrical Nursing	90	180	
05.	Library work / Self Study			50
06.	Co-curricular activities			50
<b>Sub Total Hours</b>		<b>390</b>	<b>990</b>	<b>100</b>

**Grand Total Hours for Third Year = 1480 hrs.**

<b>Fourth Year</b>				
<b>S.N.</b>	<b>Subject</b>	<b>Theory (Class &amp; Lab.) (hours)</b>	<b>Practical (Clinical) (hours)</b>	<b>Other Activities (hours)</b>
01.	Midwifery & Obstetrical Nursing		180	
02.	Community Health Nursing-II	90	135	
03.	Nursing Research & Statistics	45	*	
04.	Management of Nursing Services and Education	60+30		
<b>Sub Total Hours</b>		<b>225</b>	<b>315</b>	
<b>Sub Total Hours = 540</b>				
*Project work to be carried out during internship.				

***Internship (Integrated Practice)***

<b>S.N.</b>	<b>Subject</b>	<b>Practical (Clinical) (hours)</b>	<b>Total Weeks</b>
01.	Midwifery & Obstetrical Nursing	240	05
02.	Community Health Nursing II	195	04
03.	Medical-Surgical Nursing (Adult including geriatrics)	430	09
04.	Child Health Nursing	145	03
05.	Mental Health Nursing	95	02
06.	Research Project	45	01
<b>Sub Total Hours</b>		<b>1150</b>	<b>24</b>

**Grand Total Hours for Fourth Year = 1690 hrs.**

**Note :**

**N.B.** Additional courses of study will be there to meet the requirements of the Nursing programme. **(Subject to changes from time to time as per requirement of the Indian Nursing Council.)**

### 9.02 Scheme of Examinations

The examinations are to be conducted by the 'CSMMU' at the end of each term in addition to ongoing internal evaluations of students' performance throughout the year.

<b>First Year Examination</b>				
<b>Subject</b>	<b>Hours</b>	<b>Assessment</b>		<b>Total</b>
		<b>Internal</b>	<b>External</b>	
<b>Theory</b>				
01. Anatomy and Physiology	3	25	75	100
02. Nutrition and Biochemistry	3	25	75	100
03. Nursing Foundations	3	25	75	100
04. Psychology	3	25	75	100
05. Microbiology	3	25	75	100
06. English	3	25	75	100
07. Introduction to Computer		25	75	100
<b>Practical and Viva Voce</b>				
01. Nursing Foundations		100	100	200

<b>Second Year Examination</b>				
<b>Subject</b>	<b>Hours</b>	<b>Assessment</b>		<b>Total</b>
		<b>Internal</b>	<b>External</b>	
<b>Theory</b>				
08. Sociology	3	25	75	100
09. Medical-Surgical Nursing I	3	25	75	100
10. Pharmacology, Pathology and Genetics	3	25	75	100
11. Community Health Nursing I	3	25	75	100
12. Communication and Educational Technology	3	25	75	100
<b>Practical and Viva Voce</b>				
02. Medical - Surgical Nursing I		100	100	200

<b>Third Year Examination</b>		<b>Assessment</b>		
<b>Subject</b>	<b>Hours</b>	<b>Internal</b>	<b>External</b>	<b>Total</b>
<b>Theory</b>				
13. Medical-Surgical Nursing II	3	25	75	100
14. Child Health Nursing	3	25	75	100
15. Mental Health Nursing	3	25	75	100
<b>Practical and Viva Voce</b>				
03. Medical - Surgical Nursing II		50	50	100
04. Child Health Nursing		50	50	100
05. Mental Health Nursing		50	50	100

<b>Fourth Year Examination</b>		<b>Assessment</b>		
<b>Subject</b>	<b>Hours</b>	<b>Internal</b>	<b>External</b>	<b>Total</b>
<b>Theory</b>				
16. Midwifery and Obstetrical Nursing	3	25	75	100
17. Community Health Nursing II	3	25	75	100
18. Nursing Research & Statistics	3	25	75	100
19. Management of Nursing Services and Education	3	25	75	100
<b>Practical and Viva Voce</b>				
06. Midwifery & Obstetrical Nursing	3	50	50	100
07. Community Health Nursing II	3	50	50	100

**9.03 Internal Assessment** - The students are assessed periodically and 25% of marks in each subject are set apart which are added in the final marks of the University.

**9.04 Attendance** - A minimum of 80% attendance in total lectures, demonstrations and practicals in each subject separately is required to become eligible for appearing in the University examination. However, 100% attendance in clinical area is must before completion of the course. A student who is detained due to shortage of attendance, will be required to take readmission in the same year of study.

#### **10. Clinical facilities are available at Parent Institution (refer section 2)**

The College is also affiliated to "CSMMU" for Clinical experience in Psychiatric Nursing and Maternity Nursing. For relevant Community Health Nursing experience students are trained at the Community Health Centre located at Sarojini Nagar, Lucknow.

## **11. Rules and Regulations**

**11.01** The course offered by the College is a residential one. All students admitted to the course would be required to stay in the hostel and observe the Hostel rules and regulations that may be framed from time to time by the College. Any violation of rules will result in disciplinary action against the student as provided in the rules and regulations laid down by the College.

**11.02** Each student is responsible for the proper handling and safe custody of any apparatus or equipment that she may be using. In case of any damage or loss to the College/Hospital property through misuse or negligence, the student shall have to pay the cost of repair or replacement.

**11.03** Students must have self respect and be respectful to all members of the staff as well as the managing authorities of the College/Hospital.

**11.04** Every student shall have to attend classes and practicals. They will not to leave the College premises without the permission of the Principal. They will have to report daily in the College attendance.

**11.05** In case of illness, permission will have to be obtained from the Principal for being absent from Class or Practical.

**11.06** All dues are to be paid within the prescribed time limit.

**11.07** Students are advised not to proceed on any leave without permission of the Principal.

**11.08** The Principal of the College reserves the right to rusticate any student found indulging in gross indiscipline and/or engaged/involved in acts which are prejudicial to the interest of the College/Hospital.

**11.09** Students are instructed to keep their rooms neat, clean and tidy. Warden of the Hostel/any other official of the College may inspect any room at any time. Deviant students may be warned and/or punished.

**11.10** Students are not to keep any medicine in their rooms except during illness.

**11.11** Parents and natural guardians of the students can appoint local guardians, if they so desire. In case of appointment of local guardians, their entire personal data along with photograph shall have to be submitted. Local guardians will be allowed to meet the student on specific days and times. If a student is allowed to go out of hostel, on the request of the local guardian, responsibility of any untoward incidents will be on the parents.

**11.12** Every student shall have to remain in the hostel. Staying outside the hostel will not be allowed. In exceptional circumstances, the Principal of the College may allow a student to stay outside the Hostel for a day or two.

**11.13** No student can claim room of choice, almirah, stool and chair, etc. other than those provided by the College.

**11.14** Morning and evening prayers will be held in the Shrine Hall in College

Hostel. Students are advised to attend the prayers.

**11.15** Students cannot keep mobile phone inside the Clinical and College premises. Students may make the calls from the PCO which is installed in the Hostel campus.

**11.16** Ragging is strictly prohibited in the hostel. If any such case comes to the notice of the concerned Authority, the Authority will have full power to suspend the miscreant from the college.

## **12. Other Information**

**12.01** Joining the Hostel Mess Service is compulsory for all students.

**12.02** The students must adhere to the rules of the College, Hostel, and Mess. Failure to do so will lead to disciplinary action.

**12.03** Students are required to have textbooks for various courses which they have to arrange on their own.

**12.04** When students are posted within or outside the College for project and field work, expenses would have to be borne by the students.

**12.05** The College would provide transport facilities for the students' field work. Whenever this is not feasible, the students will have to use public transport at their own expenses.

**12.06** For community health and field experience every student needs to purchase prescribed dress.

**12.07** The College has its health service and infirmary available in hostel premises. Cases of any serious illness are referred to the hospital.

**12.08** There will be Four weeks of vacation at the end of each academic year and two weeks during December. The students are required to hand over the Keys of the Hostel Room to the Hostel Warden while proceeding on vacation / leave.

**12.09** Students can avail washing facilities through washerman on payment.

**12.10** Uniform - Students would be required to wear the uniform prescribed by the College. The Uniform will include Salwar Kurta, Lab Coat, Black Shoes and White Socks for the Clinical area. Black Shoes and White Socks will have to be procured by the students on their own cost. In addition, the students will have to arrange on their own, two Maroon colour plain cardigans with full sleeves for hospital or field work in winter besides a separate uniform (Salwar Kurta) will be needed for the community field work during second and fourth year of training.

**12.11** Dress Code - Students are to be modest in dress with no extremes of style. Saree, Salwar Kurta and Chunni, Churidar Pajama are to be worn in the Dining Room, Shrine hall and outside of Hostel premises. Wearing jewellery while on duty is prohibited. Nursing students are not permitted to use any makeup including eye shadow and Kajal. No finger nail polish is to be used. Small

Bindi may be applied while on duty.

**12.12 Hospital** - Students should go to the hospital only when on duty. Students shall not accept any presents or gifts from patients or their relatives or visitors for any service or favour. If a student wishes to visit sick students or relatives, she must obtain prior permission from the Principal. However, students must not go alone to or from the Hospital after 8 p.m.

**12.13 Hostel** - Students will be provided accommodation in double room or dormitory according to the availability. They will not be allowed to keep their relatives or any attendant with them. Having meals in the Hostel Mess will be compulsory. No student will be allowed to stay out during the training period including the internship except on College vacation and authorized holidays. In case of any act of indiscipline in this regard, the student may be directed to stay outside the Hostel on her own expenses as per the decision of the Principal.

**12.14 Visit to Relatives/Bazaar** - Students are permitted to go out for Bazaar or to visit relatives (approved in writing by their parents/guardian, as the case may be) provided it does not conflict with the scheduled term exams. Permission must be obtained one day in advance from the competent authority. Parents, sponsor or guardian, as the case may be, must give in writing, prior approval for the student, if she is to travel alone. A list of relatives (Father, Mother, Sister and Brother), who could accompany the student when they go out of the Hostel must also be approved by Parents / Sponsor / Guardian, as the case may be, along with the photographs submitted at the time of admission. When going out, the students must return latest by 5 p.m.

**12.15 Pass and Signing the Outgoing and Incoming Register** - An outgoing cum incoming register is kept with the Warden at the Hostel. Each student must fill in the date, time and all other columns of the register in her own handwriting and make sure to put her signature before going out from and returning to the Hostel. Any non-compliance will attract penal action.

**12.16. Visiting Hours** - All permitted visitors will be received and met in the visitors' room in the Hostel on alternate Sundays from 3 p.m. to 5 p.m. in winter and 4 p.m. to 6 p.m. in summer. Visitors are not permitted at other places or timings.

**12.17 Gifts** - Students must not accept any gift or money from patients or their relatives. Any gifts from their parents/guardian or permitted relatives may be sent only through the competent authority of the College, who will have the right and duty to inspect those before delivering them to the respective student.

**12.18 Valuables** - Students are advised not to keep any valuables, viz. heavy cash, gold/silver jewellery and other costly items with them in their rooms. The College cannot assume any responsibility for the loss or theft of any articles belonging to the students.

**12.19 Office Hours** - The College office will generally remain open on week days

from 9 a.m. to 5 p.m. and will remain closed on Sundays and declared holidays.

### **13. Discipline and Conduct of students**

**13.01** Every student shall conduct herself in accordance with and for the fulfillment of her declaration in her application for admission in the College of Nursing to the effect that she sincerely believes in the Basic Principles of the Institution, that care for services of humanity at large, without any distinction of religion, race, colour, caste, or creed, with complete dedication, love and as much renunciation and sacrifice as possible, as worship of God and advancement of her spiritual powers, and in furtherance of this objective she: -

- Shall abide by and obediently maintain discipline in the College, hostel, and Hospital as well as outside when permitted to go out.
- Shall be strictly punctual in studies, recreation and work and shall pass her life in purity in the hostel, the Hospital and the outside world.
- Shall pursue her studies, theoretical and practical, faithfully and obediently with interest, and diligence, both in the classrooms as well as in the Hospital.
- Shall abstain from anything deleterious or mischievous.
- Shall not take herself or administer to anyone else any drug which may be harmful.
- Shall learn and acquire patients' bedside manners and ethics and shall never lose temper and shall do everything in her power to observe, follow and maintain the standards of the profession of Nursing.
- Shall keep secret and confidential all personal matters or affairs of patients and his/her family matters which may be confided to her or may come to her knowledge in, or in connection with the practice of Nursing.
- Shall loyally render all possible help and assist the doctor.
- Shall devote herself faithfully with love, tenderness and sympathy to the welfare of patients committed to her care as nurse.
- Shall see to it that the patients committed to her care, their relatives or visitors are not made to incur and do not on their own accord incur any expense or service, or obtain service or concession, in connection with the College, the hostel, or the Hospital, **WHICH IS NOT LEGAL OR ETHICAL.**
- Shall honour faithfully and shall try to acquire the aims and objectives enumerated in Section 5.
- Shall learn to be courteous to the patients and their visitors.
- Shall not organise unauthorised meetings or assemblies within the hostel premises or undertake collection of Union Subscription. Collection of any money for any other purpose also cannot be done without prior permission

from the Principal in writing.

- Shall refrain from unruly behaviour, defiance, and/or disobedience of lawful instructions and/or order of the superiors. Such behaviour will expose a boarder for disciplinary action which includes removal from the College. Decision of the Secretary will be final and binding in all cases.
- Shall refrain from damaging hostel or Hospital properties, misuse of water and electricity causing wasteful expenditure. In the event of any breach thereof, the cost will be recovered from the erring student.

**13.02** Breach of any of the foregoing shall attract disciplinary action.

**13.03** The candidates as well as their parents, at the time of admission of the students to the College will be required to furnish an undertaking in the form of an affidavit that the student shall not participate in any form of ragging, strike etc. If found guilty, the College may take appropriate action against the erring students.

#### **14. Disciplinary Action**

**14.01** All matters requiring disciplinary action against a student shall be reported in writing by the person aggrieved or by the doctors or any other official concerned to the Principal of Nursing College in person.

**14.02** If there is any violation of discipline and conduct in the Hospital, then it is to be reported to the Doctor/Matron under whom she may have been deputed during training, who will call for the written explanation to be submitted within 48 hours.

**14.03** If the written explanation offered by her does not satisfy the Doctor/Matron as sufficient or if the student fails to submit the written explanation, the complaint shall be forwarded with the necessary report to the Principal of the College, who may act in accordance with sub paragraph 14.04 below.

**14.04** On the basis of a complaint received under sub paragraph 14.02 above or on the basis of the report about the conduct recorded, evidence, if any, and the written explanation, if offered under sub paragraph 14.03 above, the Principal may call an explanation on punishment to be submitted within 48 hours.

After considering the explanation the Principal shall intimate the punishment proposed to the student accordingly, the Principal shall pass an order of punishment against the student with due regard, to the seriousness of the violation of discipline or conduct. But the punishment finally awarded shall not be more severe than the one intimated to the student as proposed.

**14.05** The punishments that may be imposed under sub paragraph 14.04 above, according to the seriousness of the offense may be: -

- a) Warning
- b) Suspension from the clinical area and class (restricted for the period of one

session of classes and training) to be determined by the Principal.

c) Termination of training with the liability of paying back, or refunding all the expenditure incurred by the authorities on her (the student) up to the time of termination of her training.

### **15. Job Opportunities in the Parent Hospital**

The candidates are encouraged to enter into an optional service contract for specialized training cum service at least for one year as staff nurses in the parent hospital after successful completion of the course. Willing candidates will be offered proportionate remission of fees and charges at the beginning of the course in lieu of an undertaking for such service contracts.

### **16. Admission Procedure**

**16.01** Candidates seeking admission to B.Sc. Nursing Course need to apply using the prescribed application form, supplied by the College office along with the Prospectus or downloaded from the College Website.

**16.02** Completed applications are to be sent back to the College office within the prescribed due date

**16.03** Submission of any false or incorrect information will result in cancellation of admission and forfeiture of any fees paid.

**16.04** Once application form is submitted, no alterations will be allowed thereafter.

**16.05** All admissions will be treated as provisional. Confirmation of admission will be subject to fulfillment of all eligibility criteria, evidenced through verification of all original documents, including medical examination report.

**16.06** Admission test ticket will not be sent to a candidate, if found not eligible or if application is incomplete. If the candidate does not receive the admission test ticket by the prescribed date she may contact the College Office immediately between 10 a.m. to 4 p.m. If found eligible, a duplicate admission ticket will be issued. The applicant must bring an attested copy of photograph similar to the one pasted on the application form for issue of duplicate admission test ticket.

### **17. Directions for filling-up forms**

**17.01** The prescribed application form with prospectus is available from the College Campus on payment of Rs. 350 in cash or through account payee Bank Draft in the name of Ramakrishna Mission Sevashram, payable at Lucknow. The application form can also be downloaded from the Website of the College i.e. [www.vinil.edu.in](http://www.vinil.edu.in). The downloaded application form, duly filled in, should be submitted to the College in person along with Rs. 350 in cash or with a Bank Draft for the said amount by Registered / Speed Post within the prescribed time limit.

**17.02** Attach the required documents in the following order:

- a. Acknowledgment Card affixing five Rupees stamp.
- b. Self addressed envelope (24 cm x 10 cm) with postal stamp of Rs. 30/-
- c. Attested copies of following certificates:
  1. Secondary School Certificate / Mark sheet & Admit Card mentioning date of birth.
  2. (10+2) Certificate and Mark Sheet.
  3. Medical Certificate from a Registered Medical Practitioner a degree not below M.B.B.S.
  4. Attested true copy of SC, ST Certificate if applicable.
  5. One recent passport size photographs attested by Principal of School last attended / Gazetted Officer is to be pasted on the Application Form.

**18. Instructions for the Photograph**

1. 6 recent high contrast passport size photographs (coloured) with light back ground are required. Polaroid photograph are not acceptable.
2. Photograph must be snapped on or after date of application.
3. Photograph must be taken with name of candidate as in application form.



**Note : Name and date on the photograph must be clear and legible.**

**Common Errors Resulting in Rejection of application**

- (a) Application not sent on application forms issued by the college for the current academic session.
- (b) Variation in spelling of name as recorded in application, 10+2 or equivalent certificates and graduation certificate. Variation (if any) should be supported by an affidavit on Stamp paper duly attested by a Notary.
- (c) Application received after due date. College is not responsible for postal delays.
- (d) Incomplete Admission Ticket e.g. photograph not attested by the concerned authority, no signature of the candidate or incomplete postal address, etc.
- (e) Incomplete application form in any respect, e.g. photograph not pasted; photograph without name and date of photo taken; column or items not completed; all requisite certificates not enclosed in the specified order; photograph not attested by the employer or the Principal of the School or concerned College. No signature

of the candidate on the application form as well as the admission ticket.

(f) Self attestation of any document will not be accepted.

**19. Fee Structure (Payable annually at the Time of Admission and beginning of each Session).**

SN	Particular	1st Yr. Rs.	2nd Yr. Rs.	3rd Yr. Rs.	4th Yr. Rs.
01.	Admission	20,000/-			
02.	Tuition	30,000/-	30,000/-	30,000/-	30,000/-
03.	Laboratory & Clinical Fees	18,000/-	18,000/-	18,000/-	18,000/-
04.	Uniform charges	5,000/-	-	-	-
05.	<b>Hostel Room Rent*</b>	7,000/-	7,000/-	7,000/-	7,000/-
06.	<b>Mess Charges*</b>	30,000/-	30,000/-	30,000/-	30,000/-
07.	Miscellaneous Charges (Library, Establishment, Amenities)	5,000/-	10,000/-	10,000/-	10,000/-
<b>Total</b>		<b>1,15,000/-</b>	<b>95,000/-</b>	<b>95,000/-</b>	<b>95,000/-</b>

**\*Subject to revision from time to time.**

**19.01 Security Deposit of Rs. 1,00,000/- (Rupees One lakh)** is to be made at the beginning of the Course at the time of admission. However, the Security Deposit is refundable without interest on completion of the Course after deduction of damages, if any.

**19.02** University Registration and Examination Fees are to be paid at the time of admission according to the University Rules and Regulations. Professional Fees are required to be paid according to the S.N.A. Rules and Regulations.

**19.03** Students are required to deposit the fee and other charges as per fee structure within the specified date notified in the Admission calendar. Those students who do not deposit the fee by the deadline are liable to pay a fine as decided by the Management.

**19.04** No refund of fee is permissible once the candidate has been admitted to the College. The fee and other dues, once paid, will not be refunded, adjusted or transferred under any circumstances.

**19.05** Withdrawal/discontinuance - It is expected that once a student is admitted,

she will continue to study in the College until she has completed the course. A student wishing to withdraw/discontinue at any stage of the course will be liable to pay damage charges of Rs. 2,00,000/- (Rupees two lakhs only) for which an undertaking is to be executed at the beginning of the course. Failure to make payment of fees and other charges, within a maximum period of one month from the stipulated date, will be treated as a case of discontinuation.

**19.06** The College reserves the right to make additions or alterations to the existing rules, working hours, time table, fee structure and mode of training as may be deemed necessary from time to time.

#### **20. Deposition of original testimonials / certificates**

Following original certificates are to be deposited in the Vivekananda College of Nursing, Lucknow for verification.

1. 10<sup>th</sup> Class Marksheet and Pass Certificate
2. 10 +2 Mark Sheet and Pass Certificate
3. Caste Certificates (for SC/ST Candidates only).
4. **Migration Certificate** - Migration Certificate can be deposited within a period of fifteen (15) days after taking admission.
5. Transfer Certificate.
6. Passport size colour photographs (6).

#### **21. Financial Assistance**

Provision exists for free stipendiary benefits / merit cum means scholarships for poor and meritorious students, based on merit cum performance, in the internal assessment. Limited number of total / partial free seats are also available for deserving candidates in lieu of obligatory period of service on completion of the course. The decision for such benefits will be purely at the discretion of the Academic Committee of the College/Secretary of the Ramakrishna Mission Sevashrama, Lucknow

#### **22. Secretary**

The rules set forth as above are subject to amendment from time to time, if deemed necessary by the Management. The final decision in all matters of the College will be at the discretion of the Secretary of the Ramakrishna Mission Sevashram, Lucknow.

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**C. Academic Performance**

Exam Passed	Board/University	Subjects taken	Year of Passing	Marks Obtained	Marks in PCB
Matric/10th/SSC					
10+2/Inter					
Graduation					
Post Graduation					
Other					

D. Major Extra-Curricular Activities / Hobbies : .....

**Declaration**

I .....D/O  
 .....do hereby solemnly affirm and declare that:

- Information in this form is correct to the best of my knowledge and belief and nothing has been concealed by me.
- I shall abide by the orders, rules and regulations of Vivekananda College of Nursing, Lucknow as stated in the Prospectus. Ignorance of the same will not be excused by the College authorities.
- I shall not violate the rules of the College by taking part in any kind of strikes, ragging or such other activities harmful to the Administration / College. If I do so, my name should be struck off from the College and I shall not claim any return of fees paid.
- I admit that any charges / fees paid to the College will neither be refundable nor transferrable, whatsoever may be the reason.
- In case I leave the College before the completion of the course, I shall be liable for payment of all dues, whatsoever, before 'no dues certificate' is issued by the College.
- I shall pay the fees and all other dues in time as mentioned in the Prospectus / notified from time to time.
- I will attend regular classes and participate in College activities and self development programmes.
- All the disputes are subject to the jurisdiction of Lucknow Court only.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of the Candidate

This is to certify that I, father / guardian of above shall be responsible for regular payment of fees, any other dues, good conduct and welfare of Km.....during her studies in this College.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Father / Guardian

Enclosure(s) :

**Admission Card**

<b>FOR OFFICE USE ONLY</b>	Date of Admission :..... Admission No. :..... Course :..... Receipt No. :.....	<b>Admitted</b>
	Remarks : Checked qualification, age, subjects and marks. Admission may be given.  (Admission Officer)	



**'Ideal characters must always be presented before the view of the girls to imbue them with a devotion to lofty principles of selflessness.'**

**- - - Swami Vivekananda**





**Vivekananda Polyclinic  
& Institute of Medical Sciences  
Ramakrishna Mission Sevashram  
Vivekananda Puram, Lucknow**

## **Now Available**

- **350 Bed Hospital**
- **24 hour Emergency Services**
- **Multi-Speciality OPD from 8:30 a.m. to 4:30 p.m.**
- **More than 80 Specialist Doctors' Consultation**
- **Ultra Modern Dental, Ophthalmic & ENT Facilities**
- **Comprehensive Physiotherapy Centre**
- ◆ ***Executive Health Check-Up***
- ◆ ***Fully Automated Computerized Pathology:***  
Biochemistry, Hormonal Assay, Cancer Marker, Haematology, Microbiology, Histopathology, Cytology, Parasitology & Immunology.
- ◆ ***Modern Blood Bank with Component Separation***
- ◆ ***Gastromedicine* : Video Endoscopy, Colonoscopy & Sigmoidoscopy, Sclerotherapy, Foreign Body Removal, etc.**
- ◆ ***Radiology* : Spiral C.T. Scan, Angiography, X-ray, Ultrasound**
- ◆ ***Cardiology* : Echo Cardiography with Colour Doppler, TMT, ECG, Electromyography**
- ◆ ***Electro Physiology* : EEG, Lung Function Tests & Allergy Test**
- ◆ ***Surgery* : Phaco Emulsification of cataract, TURP, Lithotripsy, Neuro Surgery, Paediatric Surgery, Computer Navigated Joint Replacement, Laparoscopic, Plastic Surgery, Microvascular & Craniofacial Surgery, Smile Train Project (cleftlip & palate surgery).**
- ◆ ***Oncology* : Early detection and management of cancer.**
- ◆ ***Alternative Therapies Including* :**  
Naturopathy, Homeopathy, Ayurvedic, Reiki, Pranic Healing, Accupressure.
- ◆ ***Recently Added Services* :**
  - **11 Bed Critical Care Unit;**
  - **4 Step-down ICU&CCU;**
  - **11 Bed Neonatal Intensive Care Unit;**
  - **6 Bed Special Care Paediatric Unit;**
  - **6 Bed Special Care Baby Unit;**
  - **6 Bed Acute Observation Emergency Unit;**
  - **12 Bed Cardiac Care Unit;**
  - **32 Bed Neurosurgery Unit;**
  - **Ultra Modern OT Complex with 10 Theatres;**
  - **Dialysis Unit;**
  - **Diabetic, Hypertension, Asthma, Infertility, Retinal and Thyroid Clinics, and perinatal physiotherapy**
  - **Interventional Dermatology Services, Nanno Light System (Laser Therapy);**
  - **Cardiac Cathertisation Lab (Cath Lab) Angiography, Angioplasty and Temporary or Permanent Pacemaker Implantation, etc.;**
  - **Raina Basera (Guest House for Patients' Attendants)**
  - **Biomedical Waste Management as approved by WHO.**
- ***Academic Services* : College of Nursing (BSc Nursing); School of Nursing G.N.M. Diploma Course; Post Graduate Medical (DNB) Courses in 12 specialities.**